# JOHNSTOWN-MONROE LOCAL SCHOOLS

**May 8, 2017** **Regular Session**

The Johnstown-Monroe Local Board of Education met in Regular Session on Monday, May 8, 2017 at 6:30 p.m. in the High School Media Center. Roll call was answered by Mr. Benton, Mrs. Booher, Mr. Dodderer, and Mr. Swauger. Mr. Beverick was absent.

**SILENT PRAYER**
**PLEDGE OF ALLEGIANCE**
Members of the American Sign Language Club

**STUDENT/PROGRAM HIGHLIGHT OF THE MONTH:**
Members of the American Sign Language Club, led by Kristin Smith
The Journey to Johnstown Elementary – Marcie Wilson, Janet Smith

**TREASURER'S REPORT**
5 Year Forecast – May Submittal – The Treasurer detailed the May submittal of the Forecast, noting any substantial changes from the October submittal and explaining the changes.

The Treasurer explained that bricks were sold to the community back in the early 2000's, which were to be engraved and put on display somewhere at the new High School site. This campaign will be re-opened to the public for both of the two new schools and will remain open for sales until July 15, 2017. Order forms will be distributed to local businesses and will also be available at the Board Office and on the website. Parameters and costs will be included on the order form. An example brick from the company doing the engraving was shown to the Board Members.

**TREASURER'S RECOMMENDATIONS**
**17-034** Moved by Mr. Dodderer, seconded by Mr. Benton to approve the Treasurer's Recommendations as presented:

a. To approve the minutes of the April 10, 2017 Regular Board Meeting.

b. To approve the April, 2017 Treasurer Report.

c. To approve the May 5 Year Forecast, as presented (Appendix A).

d. To approve the following donations:

| Donor | Description | Value | Recipient |
|---|---|---|---|
| Stuart N. Parsons | $100 donation for the David Adams Memorial Scholarship | $100.00 | High School |
| PTO | $176.75 donation for Read Aloud Series | $176.75 | Oregon |
| PTO | $750 donation for instructional materials for classrooms | $750.00 | New Elementary |
| James and Dorothy Hannahs | $100 donation for Dave Adams Scholarship | $100.00 | High School |
| Terry and Laura Parsons | $100 donation for Dave Adams Scholarship | $100.00 | High School |
| Gene Drury, Susan Moore, Cathy Dawson, and Barb Rose | $100 donation for Dave Adams Scholarship | $100.00 | High School |
| Melvin and Mary Garrabrant | $100 donation for Dave Adams Scholarship | $100.00 | High School |

e. To approve Amended Appropriations and Amended Certificate of Estimated Resources for FY 2017 as follows:

**AMENDED RESOURCES:**

| | |
|---|---|
| General Fund | $32,541,628.67 |
| Special Revenue | $1,341,756.98 |
| Debt Service | $17,429,906.76 |
| Capital Projects | $27,606,377.70 |
| Enterprise | $912,084.03 |
| Agency Funds | $166,441.39 |
| Private Purpose | $124,497.75 |
| Total | $80,122,693.28 |

**AMENDED APPROPRIATIONS:**

| | |
|---|---|
| General Fund | $20,670,969.27 |
| Special Revenue | $949,961.49 |
| Debt Service | $15,879,781.98 |
| Capital Projects | $20,787,181.97 |
| Enterprise | $578,374.62 |
| Agency Funds | $138,353.97 |
| Private Purpose | $55,325.00 |
| Total | $59,059,948.30 |

Discussion after the motion: Mr. Dodderer thanked all donors.

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Aye: Mr. Dodderer, Mr. Benton, Mr. Swauger, and Mrs. Booher
Motion carried.

**SUPERINTENDENT'S REPORT**

Mr. Dickson explained preliminary results of the ACT exam for the year. He explained the remediation scores in each subject area, and how the scores are interpreted, and how these students can be helped to improve during the next round of testing.
Marcie Wilson introduced Laura Kurtz, the new Title 1 Reading Teacher for the new Elementary School.
Mr. Dickson briefed the Board on the renovation punch list. It is progressing well. There are some minor issues remaining. The only major item remaining is the efficiency of the HVAC system. We need to be sure it was designed/built properly. We need to get to peak heating/cooling temperatures to see if there was an engineering issue. Final payments to these contractors/architects are being held.
Mr. Dickson explained that the storage building went out for re-bid due to bidder issues and costs coming in much higher than estimated. Final bids are due May 12, 2017 at 1:00 p.m.
Mr. Dickson discussed the progress on getting a CMR on Phase 3 renovations. The RFP is being developed and an interview is to be held to choose a CMR. Estimated values of the scope need to be included in the RFP. He is awaiting feedback from the Oversight Committee. Some items may not need A/E services.
Mr. Dickson discussed the need for a change in the attendance policy due to a law change. This needs to be approved by the June meeting to get incorporated into next year's handbooks. There will soon be other policy changes coming this summer.
Mr. Dickson explained that the handbooks given to the Board are drafts and still need some work based on changing policies.
Mr. Dickson invited the Board to a walkthrough of the new Elementary at 3:30 p.m. on Friday, May 12, 2017.
Mr. Dickson explained the new fiber contract with LACA, and the E-Rate reimbursements expected at 50%.

**SUPERINTENDENT'S RECOMMENDATIONS**

**17-035** Moved by Mr. Dodderer, seconded by Mr. Benton to approve the following Superintendent Recommendations as presented:

a. To approve a contract renewal with Renhill for substitute staffing services for the 2017-2018 school year.

b. To approve a 3 year renewal contract with Security Voice for the One Call Now Service for fiscal years 2018-2020.

c. To approve a contract renewal with School Dude for facilities use tracking software for the 2017-2018 school year.

d. To approve a 2 year renewal contract with Public SchoolWorks for employee training services for fiscal years 2018-2019.

e. To approve a 5 year renewal contract with LACA for Managed Internal Broadband services for fiscal years 2018-2022.

f. To approve a 10 year contract with LACA for leased lit fiber for the District's new buildings.

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g. To approve facilities use fee waiver for the following organization for the 2016-2017 school year:

| **Organization** | **Reduced Hourly Fee** |
|---|---|
| Johnstown Fireman's Association | $0 |

h. It is recommended that the Board approve the list of Johnstown High School Graduates for 2017, contingent upon their satisfactory completion of all state and local requirements for graduation, as presented:

| | | |
|---|---|---|
| Hunter Scott Alley | Joseph Daniel Almendinger | Celsey Lyn Argyle |
| Jonah Michael Armentrout | Alison Dawn Arter | Maci Rae Ashbrook |
| Joshua Aaron Ashbrook | Kodi Nichole Babbs | Mallory Rose Bailey |
| Paige Leigh Belcher | Joshua Steven Bentley | Daniel Scott Bigboy |
| Savannah Louise Brady | Pace Matthew Branson | Steven Allen Brinker |
| Kelsey Lynn Burwell | Parker David Calhoun | Maxwell Jacob Cannon |
| Kyle Matthew Carpenter | Parker Lee Cecil | Brenden Russell Chard Peloquin |
| Tyler Michael Cheatwood | Nicholas J. Chilcote | Emery James Clark |
| Jason A. Clements | Peyton Delaney Clift | Paige Alexandria Mae Colley |
| Laura Erin Cox | Ryan Matthew Curran | Joseph Stanton Currens |
| Sophia Kathleen Dague | Luke Isidor Dean | Samantha Skye-Yheng Deeds |
| Marques Allen Denney | David Elijah Dennis | Jessica Ann Deyo |
| Jordan Emily Dingess | Blake Logan Dowell | Kali Nicole Dowell |
| Jose Duran | Ryley Elana Dyer | Brielle Rae Eberly |
| Danielle Nicole Edmister | Samantha Jo Edwards | Gary Joseph Epling |
| Michael Levi Evans | Jesse Joseph Farley | Chandler Marcus Favill |
| Sydney Renae Foe | Justin Allen Franklin | Hannah Madeline Frost |
| Cassidy Shae Gerhart | Karleigh Madison Green | Vincent Edward Green |
| Mackenzie Lynn Gronbach | David Gerald Hall | Kalyn Marie Heins |
| Colton Jeffrey Hiles | Wanda Abigail Holderby | Allie Lynn Hollis |
| Orion Elizabeth Irwin | Seth Levi Jackson | Isaia Samuel Jacob |
| Ashley Irene Justice | Frederick Hansen Kettell | Brayden Wayne Keyser |
| Brandon Wade Kuehner | Jake Patrick Kurtz | Paul Joseph Lang |
| Madison Rose Layman | Samuel John Leber | Samantha Kellie Lehner |
| Alexis Lyn Lester | Allison Renea Lewis | Diamond Rochette Lockwood |
| Nicholas Andrew Lundy | Viviana Marleni Machuca | Joshua Clayton Madden |
| Heather Leigh Mansell | Kyle Mitchell Matoszkia | Gunnar Lee Maynard |
| Tyler Scott Maynard | Ruzbel Mendez | Austin Chase Metz |
| Alexis Triston Meyer | Karmiah Hannah Miller | Wayne Alexander Miller |
| Carolyn Claire Mills | Dylan Thomas Mitchell | Courtney Nicole Moore |
| Jeremy Alan Eugene Neff | Julianna Nicole Neil | Jeffrey Kent Nogaj |
| Jacob Mark Noll | Katelyn Cameron Perkins | Courtney Samantha Phelps |
| Marilyn Marie Piper | Brianna Lee Potter | Ashlyn Shea Powell |
| Makayla Leigh Powell | Hunter Mason Primmer | Haley Star Prince |
| Dakota Douglas Ramey | Joshua Robert Reeves | Kyle Stephen Rehl |
| Ethan Cole Rhodeback | Annika Linn Rhyan | Alaina Marie Robbins |
| Christian Blake Roberts | Ashlee Taylor Rogers | Cameron Matthew Rogers |
| Noah Henry Rose | Alissa Marie Rowe | Thomas Spencer Rycerz |
| Andrew Ronald Sayer | Abigail Maye Schaffer | Matthew Philip Schell |
| Tyler Paul Schlagheck | Riana Lynn Sharrock | Andrew Joseph Shewak |
| Lane Alexander Sidner | Lukas Rocco Sidner | Brandon Paul Siegfried |
| Bethany Ann Sinningson | Wade Andrew Snyder | Reece Erick Sparks |
| Jenna Rene Spence | Sydney Nicole Stefanick | Shelby Jae Stream |
| Caitlyn Georgette Stump | Kailyn Michelle Theobald | Olivia Kathryn Thiel |
| Emily Jessie Trauntvein | Jacey Louise Weaver | Brooke Allison Wentworth |
| Rebecca Leigh Wentworth | Shannon Marie Wolford | Mariah Nicole Wood |
| Mason Keller Work | Cody Joseph Workman | |

Aye: Mr. Dodderer, Mr. Benton, Mr. Swauger, and Mrs. Booher
Motion carried.

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The Board asked to separate items a. – c. for a vote.

**SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**17-036** Moved by Mr. Benton, seconded by Mr. Swauger to approve the following Superintendent Recommendations, items a. – c. as presented:

a. To approve the following personnel actions for **Administrative** employees, pending approval of BCI and/or FBI clearance as required, contingent upon completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | |
|---|---|---|
| Lauren Wiegand | 3 years | FY18 – FY20 |
| Marcie Wilson | 3 years | FY18 – FY20 |
| Michael Cartwright | 3 years | FY18 – FY20 |
| Jeff Rings | 3 years | FY18 – FY20 |
| Christi Eyerman | 2 years | FY18 – FY19 |

b. To approve the following **Certified** positions for employment contracts as listed, pending employees, pending approval of BCI and/or FBI clearance as required, contingent upon completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Laura Kurtz | Title I Reading | M+15 / Step 5 | FY18 |
| Marissa Ballard | English | B / Step 4 | FY18-FY19 |
| Dawn Barb | Intervention Specialist | M / Step 6 | FY18 |
| Kristen Cappitte | Kindergarten | B+15 / Step 4 | FY18-FY19 |
| Laura Clark | 4th Grade | B+15 / Step 14 | FY18-FY22 |
| Dana Cook | Kindergarten | M / Step 8 | FY18-FY19 |
| Melody Cox | Vocal Music | B / Step 5 | FY18-FY21 |
| Dawn Dodson | 7th Grade Language Arts | M / Step 13 | FY18-FY22 |
| Carole Dunn | Industrial Tech | M / Step 7 | FY18-FY19 |
| Timothy Franks | 4th Grade | M+15 / Step 21 | Continuing |
| Robert Fresch | P.E. (0.5 FTE) | M+15 / Step 7 | FY18 |
| Larry Griffin | Geometry | M+15 / Step 10 | FY18-FY20 |
| Alicia Guess | Spanish | M / Step 7 | FY18-FY20 |
| Julie Henson | Title I | M / Step 7 | FY18-FY19 |
| Jennifer Herr | Guidance | M / Step 12 (Plus 10 Extended Days) | FY18-FY19 |
| Kevin Hickman | 7th Grade Science | B / Step 5 | FY18-FY19 |
| Rae Lehman | Intervention Specialist | M+15 / Step 1 | FY18 |
| Joan Majcher | 5th Grade | M / Step 9 | Continuing |
| Tyler Mason | Intervention Specialist | B / Step 2 | FY18 |
| Jennifer McGinnis | 5th Grade | M+15 / Step 5 | FY18-FY20 |
| Mallory Mellott | 2nd Grade | B / Step 5 | FY18-FY20 |
| Julie Metelko | 4th Grade | M / Step 4 | FY18-FY20 |
| Michael Molloy | Physical Science | M / Step 2 | FY18-FY19 |
| Jennifer Murphy | 8th Grade Math | M / Step 2 | FY18 |
| Gina Shell | 2nd Grade | M / Step 4 | FY18-FY20 |
| Allison Shepherd | Intervention Specialist | B / Step 3 | FY18 |
| Paige Winegardner | 3rd Grade | B+15 / Step 3 | FY18 |
| Autumn Clark | 2nd Grade | M / Step 11 | Continuing |
| Debbie Merrill | Guidance | M+30 / Step 7 (Plus 20 Extended Days) | Continuing |

c. To approve the following **Classified** Personnel for employment contracts as listed, pending employees, pending approval of BCI and/or FBI clearance as required, contingent upon completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Dawn Ball | Step 15 | Continuing | |
| Lindsey Bevier | Step 1 | 2 years | FY18-FY19 |
| Melissa Myers | Step 1 | 2 years | FY18-FY19 |
| Debbie Wise | Step 7 | 2 years | FY18-FY19 |
| Nicole Brooks | Step 3 | 2 years | FY18-FY19 |
| Amy Fauble | Step 3 | Continuing | |
| Mark Fleisher | Step 6 | 2 years | FY18-FY19 |
| Tami Ashbrook | Step 1 | 2 years | FY18-FY19 |
| Bruce Piper | Step 3 | Continuing | |
| Amy Vensel | $15.00 per hour | 2 years | FY18-FY19 |
| Minna Crowthers | Step 1 | 2 years | FY18-FY19 |

Aye: Mr. Benton, Mr. Swauger, Mr. Dodderer, and Mrs. Booher
Motion carried.

The Board asked that items d. and f. be separated for voting.

**SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**17-037** Moved by Mr. Dodderer and Mr. Benton to approve the following Superintendent Recommendations, items e., g., h., and i. as presented:

e. To authorize the Superintendent and Treasurer to employ 2 additional student attendant positions at 6.50 hours per day for 187 days per year for the 217-2018 school year.

g. To approve Sherri Somers to provide ELL (English Language Learner) Tutor services for fiscal year 2018, not to exceed 380 hours, at a rate of $20.00 per hour.

h. To approve agreement with Gail Grangaard to provide Kindergarten Screening Services for the 2017-2018 school year, at a rate of $20.00 per hour, not to exceed 30 hours.

i. To approve the following staff members as Private, ESY, OGT, and Summer Reading Tutors for the district:
- Jenny Cartwright
- Debbie Merrill
- Kristen Cappitte
- Mallory Mellott
- Erin Reynolds
- Darcy Nicks
- Anne Beharry
- Polly Prouty
- Laura Carver
- Mindy Thomas
- Larry Griffin
- Rae Lehman
- Sarah Durbin

Discussion after the motion: Mr. Benton asked about if the needs of the child change, and the positions for student attendants are not needed anymore. Mr. Dickson explained that the contracts are worded appropriately to protect against this.

Aye: Mr. Dodderer, Mr. Benton, Mr. Swauger, and Mrs. Booher
Motion carried.

Discussion before the motion – item d. – Mrs. Booher asked about health benefits. Mr. Niblick explained that two more employees would be eligible under Michael Cartwright's plan. Mr. Dickson explained that Mr. Cartwright has made up costs this year to cover for his expanded personnel costs approved by the Board last year. Mr. Cartwright has developed a plan to cover these increased costs by buying less pre-packaged foods and increasing sales. Mr. Cartwright explained his plan. Sales will be done before and after school, and more grab-and-go items will be available. Mrs. Booher asked about the food service truck. Mr. Dickson said this has been ordered and should be coming in soon. Mr. Cartwright introduced some of his staff in attendance at the meeting.

Discussion before the motion – item f. – Mr. Dickson explained the process of determining our custodial needs for the new building. Through various meetings, Administration has concluded the need for additional staff. The new employee would cover parts of the High School and the Elementary. The position may end up being vendorized. Additional staff may be needed when the new High School opens in the winter of 2018. We will also be looking at new equipment to improve efficiency of our staff. Mr. Dickson will be looking at vendor costs vs. in-house personnel and report back upon approval of this motion. He explained that the analysis depends on how clean we want the new building. Mr. Swauger asked what level Mr. Dickson is looking for. Mr. Dickson said Administration has been looking at mid-level custodial plans done for guidance. He is also looking at the possibility of a part-time engineer to service the HVAC system, to be paid out of the 0.5 mill continuing levy for maintenance of the new buildings. Mr. Benton expressed that we should also factor in efficiency and liability of the maintenance/custodial plan. Mr. Swauger said we need to consider adding salt to our snow removal contract.

**SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**17-038** Moved by Mr. Dodderer, seconded by Mr. Benton to approve the following Superintendent Recommendations, items d. and f. as presented:

d. To authorize the Superintendent and Treasurer to employ the following food service staff adjustments, as recommended by the Food Service Supervisor, with the expectation that the annual costs for such will be recovered through increased food service revenues and purchasing efficiencies:
   - Addition of one 7.5 hour per day cook
   - Addition of 3 total hours per day added to existing part-time cooks

f. To authorize the Superintendent and Treasurer to employ 1 additional full-time custodian for the 2017-2018 school year.

Aye: Mr. Dodderer, Mr. Benton, and Mr. Swauger
Mrs. Booher abstained
Motion carried.

**ADJOURNMENT**

**17-039** Moved by Mr. Benton, seconded by Mr. Swauger to adjourn the meeting at 8:26 p.m.

Discussion: Mr. Dodderer thanked the new hires.

Aye: Mr. Benton, Mr. Swauger, Mr. Dodderer, and Mrs. Booher
Motion carried.

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Treasurer President