JOHNSTOWN-MONROE LOCAL SCHOOLS

March 13, 2017 **Regular Session**

The Johnstown-Monroe Local Board of Education met in Regular Session on Monday, March 13, 2017 at 6:30 p.m. in the High School Media Center. Roll call was answered by Mr. Benton, Mr. Beverick, Mrs. Booher, Mr. Dodderer, and Mr. Swauger.

SILENT PRAYER
PLEDGE OF ALLEGIANCE

STUDENT/PROGRAM HIGHLIGHT OF THE MONTH:
4th Grade Bus Buddies – Janet Smith, Searfoss Elementary, gave a presentation on how some 4th graders are Bus Buddies for Kindergarten students to help them to/from buses. Mrs. Smith also outlined the "Why Is It Important To Vote?" essay contest and read the winning essay.

Items VII and XIII moved to end of the meeting at the request of the Superintendent.

Presentation by Derick Busenburg: New Graduation Requirements and Where Our Students Stand – Mr. Busenburg outlined the new requirements and how Johnstown students are progressing towards these new routes.

TREASURER'S REPORT
The Treasurer explained that items c. and d. are related to creating a new designation for tracking the proceeds/expenses for the track/turf fundraiser and the Board contributing $50,000 for this purpose. An additional $25,000 is payable from the General Fund Track reserve (received from Coke several years ago) and the Superintendent's Fund (also received from Coke).
He explained that the appropriations noted in e. below were amended prior to the meeting to allow for the expenditures to be approved under the Superintendent's recommendations (tractor, website contract, and sousaphones).
The Treasurer explained that item g. is necessary to amend the purchasing policy to put us in agreement with Ohio Revised Code and to allow for the purchase of the tractor.

TREASURER'S RECOMMENDATIONS
17-021 Moved by Mr. Dodderer, seconded by Mr. Beverick to approve the Treasurer's Recommendations as presented:

a. To approve the minutes of the February 13, 2017 Regular Board Meeting.

b. To approve the February, 2017 Treasurer Report.

c. To approve for the creation of a new SCC within the General Fund (SCC 931C). This new SCC will be used for tracking of proceeds received from fundraising efforts to repair the Track/Turf at the High School Stadium, and the related expenses for the same.

d. To approve for the transfer of $50,000 from the Capital Improvements Fund (070-9005) to the newly created General Fund Track/Turf SCC 931C for the repair of the track and turf.

e. To approve Amended Appropriations for FY 2017 as follows:

AMENDED APPROPRIATIONS:

General Fund	$20,563,459.11
Special Revenue	$856,908.49
Debt Service	$15,879,281.98
Capital Projects	$20,685,350.79
Enterprise	$578,374.62
Agency Funds	$130,553.97
Private Purpose	$51,825.00
Total	$58,745,753.96

f. To approve the following donation:

Donor	Description	Value	Recipient
Johnstown Parent Teacher Organization	Instructional Materials for each teacher $100/teacher	$2500.00	Oregon Elementary

g. To approve Revised Policy 6320 – Purchasing (Appendix D).

Discussion after the motion: Mr. Dodderer thanked the donor in item f. above.

Aye: Mr. Dodderer, Mr. Beverick, Mr. Benton, Mr. Swauger, and Mrs. Booher
Motion carried.

SUPERINTENDENT'S REPORT

Mr. Dickson gave an update on search for box truck quotes. He and Mr. Swauger are reviewing quotes obtained, and they should have an answer tomorrow. They are looking at a 12 foot truck to ensure it will fit all of the District's needs. They have looked at each detail carefully when selecting a truck to have built.
Item a. Superintendent's Recommendation – ESC contract – these costs have dropped over $100,000 over the past couple years.
Item c. Superintendent's Recommendation – allows the District to move forward with several projects in the District, including Phase 3 on the high school, renovations on Searfoss, and several others. This process of selecting an A/E and CMR is required by ORC. There is no obligation to continue with those selected, but it gives us the option to use them for all of our needs. This resolution does not authorize the expense of any money, and is simply getting proposals.
Item e. Superintendent's Recommendation – received three quotes, and the new Holland came with the lowest/best quote.
Mr. Dickson thanked Debbie Seibel and Jeff Rings for their work on item f. They are beginning to build the four new sites already. We are building the new sites while also maintaining our current site.
Mr. Dickson explained item g. and that Mr. Zirille was able to negotiate the price down with CA House Music. Four additional sousaphones will be purchased by the Boosters.
Mr. Dickson explained item h. and that Derick Busenburg and Mrs. Carver have looked extensively at three vendors. Jostens came with the best price and customer service.
Mrs. Booher asked that we look to see if we can get copies of all old yearbooks so we have a copy of them all. Mr. Busenburg will look into this.
Mr. Dickson indicated that the Film Class had three films selected for judging at the Film Festival in item i. below.
Mr. Dickson asked for feedback from the Board on field trips abroad and how they would like these requests handled going forward. Mrs. Booher voiced her opposition to the idea. Mr. Dodderer said he is not opposed to it. The other members voiced opposition also.

SUPERINTENDENT'S RECOMMENDATIONS

17-022 Moved by Mr. Dodderer, seconded by Mr. Swauger to approve the following Superintendent Recommendations as presented:

a. To approve the following annual contracts with Licking Educational Service Center for fiscal year 2018 (Appendix A):
Special Education and Related Service's Contract
Contract for Early Education Services for Children with Disabilities
Early Childhood Disabled Preschool Contract Amendment for FY18

b. To approve facilities use fee waivers for the following organizations for the 2016-2017 school year:

Organization	Reduced Hourly Fees
Cub Scout Pack 226, Johnstown, Ohio	$0.00
7th & 8th Grade Johnstown Baseball Club	$0.00

c. To approve Resolution giving Authorization To Begin The Statutory Selection Process Required For Design Professional And CMR Services For The Phase 3 Renovations To The Existing High School And Other Improvements (Appendix B). The Superintendent, Treasurer, Director of Administrative Services, and two Board members shall serve as an Oversight Committee in the selection process and in the design and construction phases for each project.

d. To approve items listed in Agenda Appendix C for donation/disposal.

e. To approve the purchase of a new Holland Work Master 33 Tractor, Front End Loader, Pallet Fork Attachment, and Backhoe Attachment, from Baxla Tractor Sales, Inc. at a total cost of $29,522.00.

f. To approve a three (3) year agreement with Blackboard/School Wires for website development and hosting services at a current year cost of $7,574.92, including development and an annual discounted rate of $5,000.00 for FY18-FY20.

g. To approve the purchase of four (4) sousaphones in the amount of $17,836.00.

h. To approve a three (3) year contract with Jostens as our High School Yearbook publishing company.

i. To approve an overnight field trip for Film Studies and Production students to the International Youth Silent Film Festival Awards Show in Detroit, Michigan, departing on March 31, 2017 and returning on April 2, 2017, under the supervision of Tara White and Erin Reynolds.

Discussion after the motion: Mr. Benton asked about who is responsible for updating the three new sites. Mr. Dickson indicated that this has been added to Mr. Rings' job description. Others will also keep certain sections up-to-date. Mr. Rings will monitor timely updates to information. Principals will also monitor content. Mr. Dodderer thanked Mr. Zirille and the Superintendent for their work.

Aye: Mr. Dodderer, Mr. Swauger, Mr. Benton, Mr. Beverick, and Mrs. Booher
Motion carried.

17-023 Moved by Mr. Swauger, seconded by Mr. Beverick to approve the following policies to put our district in compliance with state and federal law:

POLICIES PULLED FROM 02-13-2017 BOARD MEETING

2260	Revised	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
2260.02	New	SINGLE GENDER CLASSES AND ACTIVITIES
4120	Revised	EMPLOYMENT OF CLASSIFIED STAFF
4120.04	Revised	EMPLOYMENT OF SUBSTITUTES
7540.03	Revised	STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
7540.04	Revised	STAFF EDUCATION TECHNOLOGY ACCEPTABLE USE AND SAFETY

SPECIAL EDGAR COLLECTION

1130	Revised	CONFLICT OF INTEREST/ADMINISTRATION
3113	Revised	CONFLICT OF INTEREST/PROFESSIONAL STAFF
4113	Revised	CONFLICT OF INTEREST/CLASSIFIED STAFF
6110	Revised	GRANT FUNDS
6111	New	INTERNAL CONTROLS
6112	New	CASH MANAGEMENT OF GRANTS
6114	New	COST PRINCIPLES – SPENDING FEDERAL FUNDS
6116	New	TIME AND EFFORT REPORTING
6325	New	PROCUREMENT – FEDERAL GRANTS/FUNDS
6550	Revised	TRAVEL PAYMENT & REIMBURSEMENT
7310	Revised	DISPOSITION OF SURPLUS PROPERTY
7450	Revised	PROPERTY INVENTORY
8500	Revised	FOOD SERVICES

Aye: Mr. Swauger, Mr. Beverick, Mr. Benton, Mr. Dodderer, and Mrs. Booher
Motion carried.

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

17-024 Moved by Mr. Benton, seconded by Mr. Dodderer to approve the following Superintendent Recommendations as presented:

a. To accept the resignation of Karyl Cunningham, Temporary Scanner, effective February 27, 2017.

b. To accept the resignation of Jodi Knisley, Adams Paraprofessional, effective March 31, 2017.

c. To adjust the resignation date of Marta Carter, Searfoss Paraprofessional, to April 28, 2017.
d. To accept the resignation of Judy Rings, Adams Paraprofessional, effective March 17, 2017.

e. To approve the transfer of Dana Cook, Title 1 Reading, M/Step 7, to the position of Kindergarten Teacher, M/Step 8 for the 2017-2018 school year, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment or approval to coach/volunteer will be considered null and void.

f. To approve the following Certified positions for the 2017-2018 school year, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment or approval to coach/volunteer will be considered null and void.

Rachel Savage	Kindergarten	B/Step 0	1 year
Sarah Schmutte	Kindergarten	B/Step 0	1 year

g. To approve the following Classified Substitute for the 2016-2017 school year, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment or approval to coach/volunteer will be considered null and void.

Jennifer Gravley	Food Service Substitute

h. To authorize the Treasurer to pay extended service days to Guidance Counselors with Middle School receiving ten (10) extended service days, and High School receiving twenty (20), for the 2016-2017 school year.

Discussion after the motion: Mr. Dodderer thanked the new hires and wished them good luck.

Aye: Mr. Benton, Mr. Dodderer, Mr. Beverick, Mr. Swauger, and Mrs. Booher
Motion carried.

ADDITIONAL BOARD BUSINESS/REPORTS

Old Business – Mrs. Booher asked for an update on the pole barns. Mr. Beverick asked Mr. Dickson to give an update on the bidding law. Mr. Dickson explained that the new bid threshold to $50,000 does not take effect until March 16, 2017. Mr. Beverick explained that the total cost of the building could go over $50,000. He will discuss with the contractor to keep the total cost under the threshold. Mr. Dickson said that we could hold a Special Session after March 16, 2017 to authorize the project. The Board acknowledged that this sounds like a good plan. We will look at Monday, March 20, 2017, afternoon for a Special Meeting at 3:30 p.m. Notice of the meeting will be sent out by Mr. Dickson and Mr. Niblick.

New Business – Mr. Benton and Mr. Dodderer discussed the Johnstown Parks and Recreation meeting. The committee discussed concepts and some new ideas for a park area. They discussed possible trail locations around the Village. Funding sources are being explored.

EXECUTIVE SESSION

17-025 Moved by Mr. Beverick, seconded by Mr. Benton to move into executive session at 8:18 p.m.
As permitted by law, matters to be discussed in executive session may involve:

(1) **The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing;**
(2) The purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal private interest is adverse to the general public interest.
(3) Conferring with an attorney for the public body, concerning disputes involving the public body that are the subject of pending or imminent court action.
(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
(5) Matters required to be kept confidential by federal laws or rules or state statutes.

(6) Specialized details of security arrangements and emergency response protocols where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Aye: Mr. Beverick, Mr. Benton, Mr. Dodderer, Mr. Swauger, and Mrs. Booher
Motion carried.
President declares board out of executive session at 8:46 p.m.

No action needed after Executive Session.

Mrs. Booher asked that all new handbooks get to the Board well in advance for review and note all changes for the Board to see. Mr. Dodderer has asked Principals to get them by May. Mr. Swauger explained that he needs at least two weeks. Mrs. Booher asked to re-word his letter to parents on the grading scale to note that Board approval is required. Mr. Dickson explained that these things need better implementation. This will be handled better in the future.

ADJOURNMENT

17-026 Moved by Mr. Swauger, seconded by Mr. Benton to adjourn the meeting at 8:50 p.m.

Aye: Mr. Swauger, Mr. Benton, Mr. Dodderer, Mr. Swauger, and Mrs. Booher
Motion carried.

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Treasurer President